

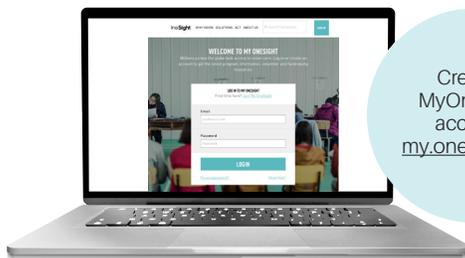
# HOW TO MAXIMIZE YOUR FUNDRAISING EFFORTS

BY HOSTING EVENTS TO FUEL YOUR EXISTING FUNDRAISING PAGE(S)!

So you might be thinking to yourself. I want to host a fundraising event to help out OneSight but I'd ALSO like those funds to count towards my existing MyOneSight fundraising page/ goal. Even if you weren't thinking that before, you probably are now.

Well, you're in luck! There's a way to do just that. In short, you need an account with both **MyOneSight** ([my.onesight.org](http://my.onesight.org)) AND the **OneSight Event Hub** ([onesight.org/events](http://onesight.org/events)) to sync up your fundraising events and have them count toward your personal fundraising goal.

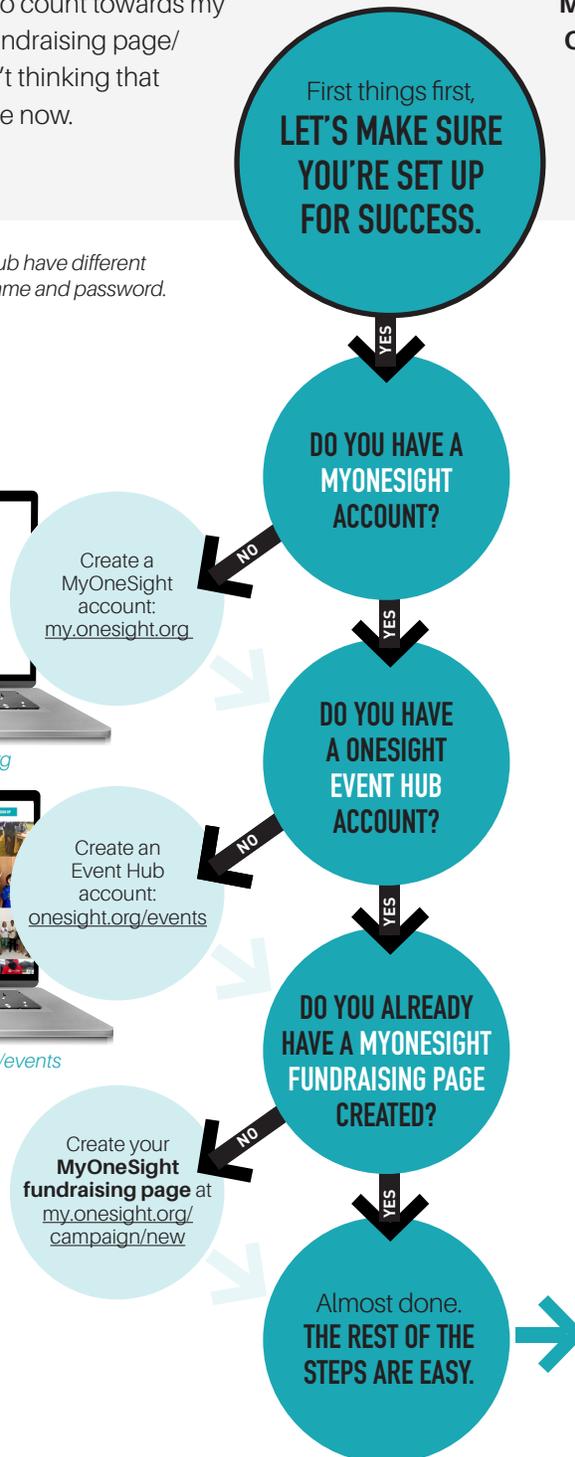
*Note: MyOneSight & Event Hub have different logins both requiring a username and password.*



MyOneSight: [my.onesight.org](http://my.onesight.org)



OneSight Event Hub: [onesight.org/events](http://onesight.org/events)



## Now for some easy step-by-step instructions

1. Go to [my.onesight.org](http://my.onesight.org) & log in to your MyOneSight Account
2. Click on **My Campaigns**
3. Select the MyOneSight fundraising page you want to use
4. Click **Manage Campaign** and save the URL/ web page address
5. Go to [onesight.org/events](http://onesight.org/events) & log in to your OneSight Event Hub account
6. Select **Host a Fundraising Event** or **Host a Volunteer Opportunity** from the My Events page
7. Select 'YES' to add a crowdfunding page at the bottom of the event creation process
8. This will open a new browser window for you to create a MyOneSight fundraising page but since you already have a fundraising page you can close this window and return to your Event Hub page
9. In your Event Hub page, paste your saved MyOneSight fundraising page URL /web page address into the open text field below the YES dropdown box
10. Complete the rest of your event setup and hit **Submit**
11. Your event will be submitted for approval by OneSight
12. Once you receive your approval email, return to your Event Hub page and hit **Publish**
13. **You're done!** Funds you raise at your event will show up in Event Hub but will also show on your MyOneSight fundraising page

Thank you for being awesome!

**Questions?** Just reach out to [osevents@onesight.org](mailto:osevents@onesight.org) —we're happy to help.

